



City of South Tucson
Developmental Services
Planning and Zoning, Building Inspection
1601 South 6th Avenue Tucson, AZ 85713
(520) 792-2424
Fax (520) 628-9619

DEMOLITION

Topic: Commercial and Residential demolition permits

Submittal Requirements: Permit Application, Fees, 2 sets of the site plan designating the location of demolition

Phone Inquiries: 520-792-2424

Resources: See Ordinances and Codes

Prerequisite Approvals: IBC Amendment Section 3303.1.1: At least fifteen (15) days prior to the start of demolition, the applicant shall provide notice to the adjacent property owners of the proposed demolition. Confirmation of the notice may be submitted with the application.

Reviews: Zoning, Engineering (as needed), Building Safety

Possible Concurrent Reviews: Fire, Electrical, Mechanical and/or Plumbing review may also be required

Miscellaneous Information: Air Quality permit may be required. Contact Pima County at 740-3340 Description of the safeguards to be provided to protect the public during and following demolition, including documentation of the treatment of asbestos by submitting a copy of the form provided to Pima County Department of Environmental control titled Demolition/renovation asbestos NESHAP exemption.



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DEMOLITION SUBMITTAL CHECKLIST

The following items are required, and submittals must be complete before accepted for review.

For current codes and amendments please visit our website at:
<https://www.southtucsonaz.gov/cityclerk/page/city-code>

Completed City of South Tucson Permit Application

- Permit application can be found online at https://www.southtucsonaz.gov/sites/default/files/fileattachments/city_clerk/page/551/2023_permit_application.pdf
- Property owners email address is required
- Sign and date the application

2 Copies of Site Plan

- Show existing structure to be removed and existing utilities to be capped
- Note the square footage of structure to be removed

Completed Contractor Form

- Provide contractor's/subcontractor's license number and South Tucson business license number
- Any business doing work in the City of South Tucson requires a business license. The business license is \$40.00/annually and there is an occupational fee of \$40.00/each quarter of the year. Please contact the Clerk's office at 520-792-2424 for further assistance.

Note:

- The permit fee is calculated based off the valuation of the work (cost of labor and materials).
- An inspection is required to verify utilities have been capped off.
- Air Quality permit may be required. Contact Pima County Department of Environmental Quality (PDEQ) at <http://webcms.pima.gov/cms/One.aspx?portalId=169&pageId=18477>.
- For closure of septic systems, contact PDEQ <http://www.deq.pima.gov/water/septics.html>.
- Demolition permits are reported to Pima County Assessor's. Please contact them to see how this may affect your property taxes at <http://www.asr.co.pima.az.us/links/contact.aspx>.



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CONFIRMATION OF NOTICE OF DEMOLITION

As required by section 3303.1.1 of the City of Tucson Building Code, I (the undersigned) hereby confirm that I have identified and notified all property owners located adjacent to:

Property Address: _____

On this Date: _____

By the following method: _____

I further confirm that demolition of the structure at this address will not commence until at least 15 days after all notices have been executed.

Printed Name: _____

Residential or Business Address: _____

Are you the Owner of Property to be demolished? Yes No

If No, are you the authorized representative of the owner? Yes No

Signature: _____ Date: _____